



REGISTRATION FORM OF INTERNATIONAL EXHIBITION

VIETBUILD DA NANG 2020

CONSTRUCTION - BUILDING MATERIALS - REAL ESTATE & INTERIOR-EXTERIOR DECORATION

From May 13 to May 17, 2020 at Da Nang Exhibition Fair Center

No. 09 Cach Mang Thang Tam Street, Cam Le District, Da Nang City

(This registration form can be used as the contract)



ORGANIZING BOARD (PARTY A): VIETBUILD CONSTRUCTION INTERNATIONAL EXHIBITION ORGANIZING CORPORATION

Address : 307/17 Nguyen Van Troi Street, Ward 1, Tan Binh District, Ho Chi Minh City, Vietnam.
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 Email : pkdvietbuild@gmail.com Website: www.vietbuildafc.com.vn
 Bank Account : 2102 80689 000049 Vietnam Export Import Commercial Joint Stock Bank - Tan Son Nhat Branch
 Representative : **Mr. NGUYEN DINH HUNG** Title: President

EXHIBITOR (PARTY B): (Please provide exact information for Invoice issuing purposes)

Company Name :
 Address :
 Tel. : Fax :
 Email : Website:
 Representative : Title:

PRODUCTS DISPLAYED: (Please provide exact information for printing in the Exhibition Directory)

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1. STANDARD BOOTH (Included VAT): 9 sq.m (3m x 3m) includes aluminum frame, 01 desk, 02 chairs, 02 fluorescent lights 1,2mL, 01 socket plug, carpet, and fascia name board.

a. Hall A1, A2, A3 inside the house & hall A4 inside the prefabricated house with air-conditioner:

- J.V. and foreign enterprises : USD 800/ booth/ term

b. Hall A5, B1 & B2 inside the prefabricated houses with air-conditioner:

- J.V. and foreign enterprises: USD 750/ booth/ term

c. B3 Area - Outdoor booths with roof:

- J.V. and foreign enterprises: USD 650/ booth/ term

• Exhibitors booking vacant space for building special booths must pay the managing fee (guard, electricity, cleaner, etc.), an amount of USD1.8/m² x m² =

• Exhibitors booking vacant space or having the need to rent extra items, such as electricity, desk, chair, showcase, etc. must register with the Organizing Board before Apr 1, 2020 and pay the rental fee for those items.

• During the installation time, exhibitors must prepare for electrical wire system to connect with the main electric power of the Organizing Board for executing their booths.

2. VACANT SPACE (Included VAT): Counted for the total using space (Not including electricity and equipment) both for indoor and outdoor area.

a. Hall A1, A2, A3 inside the house & hall A4 inside the prefabricated house with air-conditioner:

- J.V. and foreign enterprises: USD 80/ sqm/ term

b. Hall A5, B1 & B2 inside the prefabricated houses with air-conditioner:

- J.V. and foreign enterprises: USD 75/ sqm/ term

c. B3 Area - Outdoor:

- J.V. and foreign enterprises: USD 65/ sqm/ term

LOCATION:

Other requirements:

Total value:

(In words:)

Exhibitor will make payment to Organizing Board twice by bank transfer and is responsible for all bank transaction fees.

- 1st Payment: 50% of total value is made at the time of signing the contract, an amount of

- 2nd Payment: the rest of total value is made 20 days earlier before the Opening Day of the exhibition.

❖ Exhibitor agrees to implement all of the regulations of the Exhibition as mentioned in the enclosed sheet.

This registration form is unobliterated and will only come into effect if 50% of the total value is paid. After Party B finishes the payment of total value and the exhibition is completed, this contract is liquidated.

Date

FOR THE ORGANIZING BOARD

Person-in-charge

FOR THE EXHIBITOR

NGUYEN DINH HUNG

REGULATIONS OF VIETBUILD DA NANG 2020 EXHIBITION

Opened time: 9h00 - 21h00 from May 13 to May 17, 2020 (Except for May 17, from 9h00 to 17h30)

I. Moving-in: For vacant space: From 8h00 on May 9; For standard booth: From 8h00 on May 10.

It is suggested that self-built booths at the prefabricated houses and outdoor area should be designed with height of floor 15cm to prevent from water-soaked case if it is raining heavily.

(Booths and Space will be transferred to exhibitors who already paid 100% of total value of the contract).

II. Installation & Moving-out:

1. Regulation for Booth Installation: Installation time from 8h00 to 22h00, except for May 12, it's from 8h00 to 20h00

- For self-built booths, exhibitors have to pay deposit before work is executed, USD5.0/m². When the exhibition ends, exhibitors have to clean up and bring their booth or space to its original condition. Once that is completed, the organizing board will refund the deposit and issue exit cards to exhibitors.
- For worker badges, each exhibitor is provided with 02 or 06 badges (depending on scale of booths), please contact Organizing Board for getting those badges before starting booth installation.
- Each exhibitor is provided 03 Opening Invitations and 06 visiting tickets. Please contact Organizing Board if you need more.
- Exhibitors have to prepare booths in advance so that installation of the booth and set up can be done quickly upon arriving at the exhibition hall; and exhibitors have to clean up their spaces as soon as their decoration & installation is complete. Exhibitors executing booths exceed the regulated time have to pay an extra fee for working overtime based on price of the exhibition center.
- Drilling, sawing, welding, using adhesive, glue, paints, chemicals on the partition of standard booths, on the floor or walls of exhibition houses are prohibited, and exhibitors will pay compensation if causing damage to exhibition facilities. Sawmills, grinder, welding machines, air-compressor, gas cylinder, etc. are prohibited to bring into the exhibition halls. For some special cases, machine & equipment may be brought into the halls but must be tested by exhibition hall technicians and have the Organizing Board's guarantee. Works such as spraying, plastering powder, rubbing sandpapers, etc. are not allowed inside the halls. Exhibitors need to cover the floor and walls before executing their work.
- If exhibitors need using water for booths, they have to register and pay fee to the exhibition hall.
- Organizing Board will cut power from 16h00 to 17h00 on May 12 to balance electric sources.
- Exhibitors have to prepare for one fire extinguisher at their booths according to the regulation of People's Committee of Da Nang City.

2. Height of booths: At Hall A1, booth height is 3.8m, except for booths from 65 to 84 & from 85 to 104, having the height of 5.5m. Height of booths at Hall A2 & A3 is 6m. At the prefabricated houses (A4, A5, B1, B2), height of booths closed to the walls is 3.9m, in the central of the houses is 5m.

3. Moving-out time: Starting from 17h30 on May 17.

- On May 17, indoor exhibitors can dismantle the booths from 17h30 to 22h00 and Organizing Board will close doors. Dismantling will be continued at 8h00 on May 18. Outdoor exhibitors can dismantle from 20h30 on May 17 through overnight.
- Standard booths have to be finished dismantling on May 18 at Noon.
- Self-built booths have to be finished dismantling at 17h00 on May 18.
- Organizing Board will only issue exit cards to exhibitors after booths have been returned in its original form and the payment of all services has been made.

III. Displaying and introducing products - Implementing all provisions of the law on commodity products:

- Exhibitors display products mentioned the registration form at the registered space or booths. Transferring booths to others is not allowed.
- Goods and products exhibited or promoted must strictly implemented the provisions of the Commercial Law, the Law on advertising, Decree No.37/2006/NĐ-CP dated 04/4/2006 of Government on trade promotion, exhibition & fair. Labeling of goods under Decree 89/2006/NĐ-CP dated 30/8/2006. Promotion & discounts must be registered with Department of Trade and Industry (Online Registration), in accordance with Decree 81/2018/NĐ-CP and Joint Circular No.07/2007/TTLT BTM-BTC dated 06/7/2007 on promotion, exhibition & fairs. Products must be quality assessment, published standards compliant certification, announced applicable standards stipulated by Law goods quality products and circulars, specialized regulations of the Ministry of Construction.
- Types of products and goods on building materials potentially unsafe (group 2), the manufacturer or importer must obtain certificates of conformity, announced and marked regulation conformity for products under the National technical regulations QCVN16:2014/BXD issued together with Circular No.15/2014/TT-BXD dated 15/09/2014 of Ministry of Construction and Circular No.28/2012/TT-BKHCN dated 12/12/2012 of Ministry of Science and Technology. Enterprises making real estate transactions must comply with the provisions of the Law of Property Act and the provisions of the Construction on Real estate.
- Exhibitors have to be responsible for their quality & origin of products displayed at the Exhibition for Law, and guarantee their products not fake or quality-poor and not violating copyright of industrial design. In addition, they must present documents in terms of business registration and quality of product when the managing agency request.
- All of advertising materials or maps, etc. have to show the insurance of island ownership according to Law of Vietnam Government.
- Prohibited violence tapes or discs and products showing inappropriate images are not allowed. Loud sound, hanging banderols or flags out of the rented booths' areas are not allowed at the exhibition. Musical dancing shows with performance of dancers, singers or models wearing cloths not suitable to Vietnam traditions and customs based on Law of Vietnam Government are not allowed at the exhibition.
- Ads content in foreign languages must be enclosed Vietnamese version based on Advertising Law of Vietnam.
- If any exhibitor is found to violate regulations of products quality mentioned above, Organizing Board may suspend their operation at the Exhibition without compensation or reimbursement for booth fee or other service cost, etc.

IV. Protecting Commodities:

1. Exhibitors will protect their commodities during the opened time and installation time. At the closed time, for booths inside the house and the prefabricated houses, exhibitors must use canvas to cover their booths. During 5 show days, representatives of each booth, Organizing Board and security guards of the exhibition hall will gather to open doors at 8h30, then close, and seal the doors at 21h00. If any exhibitors come to the exhibition hall later or leave earlier than the time regulated above, disputes about their lost items will not be solved for any reasons. Exhibitors have to look after small equipment valuable and easily lost, or inform by documents to the Organizing Board for better supervising.
2. Outdoor Exhibitors have to arrange staff to protect their booths at night and have to inform security guards about the staff's full name and No. ID.

V. General regulations:

1. The attached floor plan is the general scale of the Exhibition, Organizing Board can re-arrange the layout of booths for appropriate with the reality before the opening ceremony. Beside that, exhibitors have to follow regulations of the Owner of the exhibition venue.
2. Exhibitors must hire the official forwarding service assigned by Da Nang Exhibition Fair Center to deliver goods into the halls. Except for goods under 30kg, exhibitors can deliver goods by workers or by small trolleys with rubber wheels.
3. Organizing Board is not responsible for force majeure circumstances, such as war, disaster, flood, storm, national electric power cutting off and water-soaked due to drainage in the city, new regulations of the Government and etc.
4. Down payment will not be refund to exhibitors if they cancel registration or do not attend this exhibition for any reasons. Both deposit and last payment have to be made within 10 days based on the time as regulated in this contract. Payment is made after the time regulated, this Registration form will not come into effect and Organizing Board can transfer the booths registered to others for assuring the beauty and scale of the exhibition.